

## CERTIFIED IN HEALTHCARE COMPLIANCE - CHC

In 1998, the Health Care Compliance Association (HCCA) set out to develop a certification program for healthcare compliance professionals. After preliminary work by the HCCA Board of Directors and Education Committee, HCCA established the Healthcare Compliance Certification Board (HCCB) in 1999 to complete the process of developing an examination and assume responsibility for managing the certification program.

The independent HCCB is governed by a Board of Directors appointed by the HCCA Board. The President and Immediate Past President of HCCA are ex-officio members of the HCCB Board of Directors. The mission of the HCCB is to develop criteria for the determination of competence in the practice of health care compliance at a variety of levels and to recognize individuals meeting these criteria.

There is a requirement to obtain 20 Continuing Education Units in the 12-months previous to taking the examination. Every two years, 40 Continuing Education Units are required to renew. If using Continuing Education Units from events not accredited by us, application may be made independently for credits. See: [www.hcca-info.org](http://www.hcca-info.org) and click on HCCB Certification on our homepage. Then select: Individual Application.

For complete details on Certified in Healthcare Compliance Examination requirements, please feel free to visit our website and click on CHC Candidate Handbook under HCCB Certification. Note: There are a few practice questions in the handbook.

### TO OBTAIN CEUS

There are various ways to obtain credits. In general:

HCCB credits are accumulated by participating in HCCB accredited seminars, workshops and conferences, writing for publication, or serving as an instructor or facilitator of compliance related education.

**Note:** Non-HCCA entities may apply for accreditation for their event by submitting an application found on our website under HCCB Certification. See: Program Accreditation.

Individuals seeking accreditation for a program which did not have HCCB credits awarded may submit an application found under HCCB Certification on our website. See: Individual Application.

### ACADEMIES

We hold several Academies a year, including four basic Academies and two Advanced Academies. *See our website for upcoming Academies*

This is an opportunity obtain the material required for the examination, along with an optional opportunity to take the examination afterwards. The Academy offers all of the Continuing Education Units required to sit for the exam. The cost of the Academy is \$2,500.00 for members and \$3,000.00 for non-members.

|                        |       |                  |
|------------------------|-------|------------------|
| <u>Examination Fee</u> |       | <u>Member of</u> |
| HCCA.....              | \$250 | Non-member ..... |
| Rescheduling Fee.....  | \$ 50 | .....\$350       |

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The CHC examination application goes to the testing agency, not to HCCA.

*\*Watch for the examination application on our website beneath the appropriate link for each Academy.*

## SCHEDULING AN EXAMINATION

An examination must be scheduled through Applied Measurement Professionals, the company that administers the examination. There are two ways to do this:

1. Application for the examination may be submitted for some of our larger conferences and after our Academies. If the examination is available at the conference, a separate link will appear on our website next to the link for the conference registration. This application is site and date specific.
2. Alternatively, sitting for the examination may be scheduled, via computer, at an AMP assessment center (there are over 100 throughout the country). To view the testing sites, see the website for the testing agency at [www.goAMP.com](http://www.goAMP.com). Send the testing agency the application on page 11 of the Certification Handbook, which may be downloaded from our website under HCCB Certification. A practice examination is available on our website under HCCB Certification to familiarize candidates with the examination procedure.

For self-study, many use the *Health Care Compliance Professional's Manual*. It has recently been revised. See our website under: Shop Online. The books: *Compliance 101*, and also, *Auditing and Monitoring Practices* are two others, sold by Health Care Compliance Association, which are used by compliance professionals.

## JOURNALS – New!

We now offer credits for completing the quiz that accompanies selected articles in Compliance Today! Receive one (1) CEU for each quiz successfully completed. Twelve (12) CEUs attainable per year.

## CONFERENCES

We have credits attached to our Academies and conferences, both local and national. For instance, our annual Compliance Institute in April has a maximum of 28.8 Continuing Education Units attached. An Academy will have about 30 Continuing Education Units. Our local conferences typically have approximately 6 to 8 Continuing Education Units.

Note: On our website, select “Events”, or scroll down the homepage, then select a national conference or a local conference. Watch for the posting on our website to determine the Continuing Education Units concerned.

We now offer credits for listening to the Compliance Institute CD. You may receive 1 Continuing Education Units per session.

**AUDIO-CONFERENCES** –1.2 Continuing Education Units are available for each 90 minute audio-conference, as a participant, or for purchase of the resulting CD. Go to [www.hcca-info.org](http://www.hcca-info.org)

For Future Audio Conferences Live and/or CD, see: *AUDIO CONFERENCES* on our home

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page, click on the link beneath the title, then select fax registration or mail.

For Past Audio Conference CDs, go to [SHOP ONLINE](#), then click on [Past Audio Conferences](#) in the subset beneath that. Select the title.

For complete details on Certified in Healthcare Compliance Examination requirements, please feel free to visit our website and click on [CHC Candidate Handbook](#) under [HCCB Certification](#).

Direct questions to Liz Hergert at: 888-580-8373. Email: [hccb@hcca-info.org](mailto:hccb@hcca-info.org)