

Healthcare Privacy Basic Compliance Academies

Questions: jodi.ericksonhernandez@hcca-info.org

JUST ADDED

San Francisco, CA

September 8–11, 2014

Orlando, FL

November 3–6, 2014

ACADEMIES
FILL FAST
**Register
early**

HCCA's Healthcare Privacy Basic Compliance Academy® is comprehensive, covering a broad spectrum of laws and regulations that affect healthcare organizations: HIPAA privacy, general compliance, the Federal Privacy Act, and other privacy-related topics relative to healthcare.

The faculty has many years of experience in healthcare compliance and is well-versed in healthcare privacy. The Academy is also helpful in preparing for healthcare privacy certification.

Learn more & register at
www.hcca-info.org/academies



MONDAY

8:00–8:30 AM

Registration and Continental Breakfast (provided)

8:30–10:45 AM

General HIPAA Privacy



Joan M. Podleski, CHPC, CCEP, CHRC, Compliance Professional

- Key components of HIPAA Privacy
- Patient Rights & Covered Entity Responsibilities under HIPAA
- Basics of HIPAA Security

11:00 AM–12:00 PM

Healthcare Compliance 101



Debbie Troklus, CHC-F, CCEP-F, CCEP-I, CHRC, CHPC, Managing Director, Aegis Compliance and Ethics Center

- Understand the complex regulatory framework and significant issues currently facing organizations regarding physician arrangements compliance
- Be prepared to conduct a physician arrangements diagnostic assessment starting with the contract management system
- Understand lessons learned from industry audits as well as potential consequences of government disclosure matters

12:00–1:00 PM

Lunch (provided)

1:00–3:00 PM

Privacy Risk Assessment



Sheryl Vacca, CHC-F, CCEP-F, CCEP-I, CHRC, CHPC, VP/Chief Compliance & Audit Officer, University of California

3:15–5:00 PM

Privacy Effectiveness: Lessons Learned from an OCR Audit



R. Brett Short, CHC, Chief Compliance Officer, UK HealthCare, University of Kentucky

- Methodology, process and content requested during a HIPAA privacy and security audit
- Challenges during a HIPAA audit like planning, reporting, document management and responses
- How audit preparation can be engaged through the seven elements for effective programs

TUESDAY

7:30–8:00 AM

Continental Breakfast (provided)

8:00–10:00 AM

Privacy & Research



Joan M. Podleski, CHPC, CCEP, CHRC, Compliance Professional

- Understand HIPAA privacy requirements related to research
- Discuss privacy challenges in research
- Review Common Rule and FDA privacy requirements

10:15 AM–12:00 PM

Auditing & Monitoring for your Privacy Program



Sheryl Vacca, CHC-F, CCEP-F, CCEP-I, CHRC, CHPC, VP/Chief Compliance & Audit Officer, University of California

- Identify at least 3 areas of consideration when developing your compliance audit and monitoring plan
- Identify the steps of conducting a audit
- Define at least 3 effectiveness measures for your audit and monitoring activities

12:00–1:00 PM

Lunch (provided)

1:00–1:15 PM

Certified in Healthcare Privacy (CHPC)® Exam Information

1:15–2:45 PM

Privacy Policies & Procedures



Gregory V. Kerr, CHPC, CHC, Former Director of HIPAA Compliance, Health Management Associates

- Discuss why HIPAA privacy policies and procedures are necessary at your organization
- Identify the “must have” policies for your HIPAA privacy program
- Practical tips and discussion points for establishing and maintaining effective HIPAA privacy policies

3:00–4:15 PM

Vendor Relations, Family Educational Rights & Privacy Act



David Nelson, CHRC, CHPC, CISSP, CIPP/US, Senior Consultant, Hubbert Consulting Systems

- Provide overview of contractual elements and the reason for most failures to meet obligations plus a list of measurements to help prevent contractual non-compliance
- Identify the common language and contractual clauses that build understanding with vendors
- Summarize preparations for the contract enforcement or termination process

5:30 PM

Networking Dinner (optional)

WEDNESDAY

8:00–8:30 AM

Continental Breakfast (provided)

8:30–10:00 AM

Electronic Health Records: Privacy Challenges



*Janis Anfossi JD, MPH, RN, CHC,
Associate Vice President, Compliance and
Privacy, Rush University Medical Center*

- What are the Privacy and Security issues with an EHR?
- How does a Privacy Compliance program extend to exchanges and repositories?
- What are the issues and controls concerning Mobile Devices?

10:15 AM–12:00 PM

Integrating Privacy Compliance into the Corporate Compliance Program



*Darrell Contreras, CHC, CHRC,
CHPC, Esq., LHRM, Partner,
JD HealthCare Partners, LLC*

- Discuss the relationship between the Privacy Office and the Compliance Office using the 7 elements of an effective compliance program as a frame work
- Understand how the Privacy Program fits into the Code of Conduct structure and how to communicate the relationship to the workforce
- Examine how to work with the Compliance Program structure to respond to inquiries and implement corrective actions

12:00–1:00 PM

Lunch (provided)

1:00–2:30 PM

Breach Notification



*John Falcetano, CHC-F, CCEP-F, CHRC,
CHPC, Chief Audit & Compliance Officer,
Vidant Health*

- Understand breach notification requirements
- Determine when breach notification requirements would not apply
- Discuss the process to follow to determine if you have a reportable breach using a breach notification risk assessment tool

2:45–3:45 PM

Payor Privacy Issues



*Steve Friedman, CHPC,
Compliance and Privacy Officer,
Tufts Health Plan*

- Explore basic consumer privacy principles related to health plans
- Provide overview of payor privacy issues and the proper, collection, use and disclosure of consumer information.
- Discuss considerations related to marketing and health plans communications of health related products or services

4:00–5:00 PM

Federal Privacy Act



*Janis Anfossi JD, MPH, RN, CHC,
Associate Vice President, Compliance and
Privacy, Rush University Medical Center*

- Basics of the Federal Privacy Act
- Understanding how Privacy Act ties to your Privacy Compliance Program

Please note: agenda and/or speakers may vary for each Academy.

THURSDAY

7:30–8:00 AM

Continental Breakfast (provided)

8:00–9:45 AM

Conducting a Privacy Investigation



*John Falcetano, CHC-F, CCEP-F, CHRC,
CHPC, Chief Audit & Compliance Officer,
Vidant Health*

- Why conduct investigations
- How external investigations come about
- When to involve legal counsel in investigations
- Conducting investigations

10:00 AM–11:45 PM

Privacy Compliance Beyond Implementation



*Darrell Contreras, CHC, CHRC,
CHPC, Esq., LHRM, Partner,
JD HealthCare Partners, LLC*

- Discuss the process for responding to concerns, including identifying potential sources for issues, using proper resources during investigations, and how to provide the required and necessary responses
- Understand the key elements of an ongoing auditing and monitoring plan for the Privacy Compliance Program
- Understand tips for evaluating the effectiveness of the Privacy Program

2:00 PM EXAM CHECK-IN

2:30–5:30 PM EXAM TIME

Certified in Healthcare Privacy (CHPC)[®] Exam

The CHPC exam is optional. You must be preregistered to sit for the exam. The cost of the exam is not included in the Academy registration fee. To register for the exam, complete the date specific exam application mail or fax as directed on the application. For a link to the exam application, visit www.hcca-info.org/academies and look for information on the Academy you are attending.

PLEASE NOTE: If you are not present at the specified “Exam Time” as listed above, and as determined by the exam proctor, you will not be allowed to sit for the exam. Actual Exam Duration is 120 minutes per the Candidate Handbook. Time range above includes mandatory exam procedures and proctor instructions.

Registration Terms

Please make your check payable to HCCA. Enclose payment with your registration and return it to the HCCA office, or fax your credit card payment to 952-988-0146. Payment must be sent in at least two weeks prior to the start date or your space may be released. If your total is miscalculated, HCCA will charge your card the correct amount. For information on group discounts, please see the box on the registration form. The cost of any exams and the hotel accommodations are not included in the registration fee. Breakfast and lunch are included in the tuition amount where indicated in the agenda. The CHPC exam application form must be faxed or mailed separately as indicated on the test application.

Cancellations/Substitutions: You may send a substitute in your place or request a conference credit. Conference credits are issued in the full amount of the registration fees paid and are good for 12 months from the date of the cancelled event. Conference credits may be used toward any HCCA service. If you need to cancel your participation, notify us prior to the start date of the event by email at helpteam@hcca-info.org or by fax at 952-988-0146. Please note that if you are sending a substitute, an additional fee may apply.

Certified in Healthcare Privacy (CHPC)[®] Exam Registration

The cost of the CHPC exam is not included in the Academy registration fee. To register for the exam, complete the date-specific exam application for the Academy you are attending and return as directed on the application. For a link to the exam application, visit hcca-info.org and look for information on your Academy. All CHPC exams will be held at 3:00 pm on the final Thursday of the Academy and in the same hotel.

Hotel & Conference Locations

September 8–11 | San Francisco, CA

Sheraton Fisherman's Wharf Hotel
2500 Mason Street
San Francisco, CA 94133

The HCCA group rate is \$209 single occupancy (additional person \$20), plus applicable tax(es). This rate is good through August 8 or when the group room block is full, whichever comes first. To make reservations, please call 1-888-627-7024 and as for the HCCA Privacy Compliance Academy group rate. \$35 per day parking is available for attendees.

November 3–6 | Orlando, FL

Walt Disney World Swan and Dolphin
1500 Epcot Resorts Boulevard
Lake Buena Vista, FL 32830

A special rate of \$199 single/double per night has been arranged. In addition there is a Mandatory Resort Services Package fee of \$17 per day (exclusive of tax). This fee includes unlimited domestic long distance and local calls, complimentary bottled water replenished daily, high-speed internet access, and unlimited admission to fitness centers featuring the WestinWORKOUT. This rate is good through Friday, October 10, 2014, at 5:00 PM ET, or until the group room block is full, whichever comes first. Make reservations directly with the hotel at 1-800-227-1500 and reference HCCA14.

Continuing Education Units

HCCA is in the process of applying for additional credits. If you do not see information on your specific accreditation and would like to make a request, please contact us at 952-988-0141 or 888-580-8373. Visit HCCA's website, hcca-info.org for up-to-date information.

AAPC: This program has the prior approval of AAPC for 24 continuing education hours. Granting of prior approval in no way constitutes endorsement by AAPC of the program content or the program sponsor.



ACHE: The Health Care Compliance Association is authorized to award 24 hours of pre-approved ACHE Qualified Education credit (non-ACHE) for this program toward advancement, or recertification in the American College of Healthcare Executives. Participants in this program wishing to have the continuing education hours applied toward ACHCE Qualified Education credit should indicate their attendance when submitting application to the American College of Healthcare Executives for advancement or recertification.

AHIMA: This program has been approved for 24 continuing education unit(s) for use in fulfilling the continuing education requirements of the American Health Information Management Association (AHIMA). Granting prior approval from AHIMA does not constitute endorsement of the program content or its program sponsor.

Compliance Certification Board (CCB): Certified in Healthcare Compliance (CHC)[®], Certified in Healthcare Compliance–Fellow (CHC-F), Certified in Healthcare Privacy Compliance (CHPC)[®], Certified in Healthcare Research Compliance (CHRC)[®], Certified Compliance & Ethics Professional (CCEP)[®], Certified Compliance & Ethics Professional–Fellow (CCEP-F), Certified Compliance & Ethics Professional–International (CCEP-I); CCB has awarded a maximum of 28.8 CEUs for these accreditations in the following subject areas: Application of Management Practices for the Compliance Professional; Application of Personal and Business Ethics in Compliance; Written Compliance Policies and Procedures; Designation of Compliance Officers and Committees; Compliance Training and Education; Communication and Reporting Mechanisms in Compliance Enforcement of Compliance Standards and Discipline; Auditing and Monitoring for Compliance; Response to Compliance Violations and Corrective Actions; HIPAA Privacy Implementation and/or Complying with Government Regulations.

CLE: The Health Care Compliance Association/Society of Corporate Compliance and Ethics is a State Bar of California Approved MCLE provider, a Pennsylvania Accredited Provider, a Rhode Island Accredited Provider, and a Texas Accredited Sponsor. An approximate maximum of 24 clock hours of CLE credit will be available to attendees of this conference. The Florida Bar has approved this event for 29.0 General CLE credits. All CLE credits will be awarded based on individual attendance. Please visit www.hcca-info.org/academies for CLE details.

NASBA/CPE: The Health Care Compliance Association is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE sponsors, Sponsor Identification No: 105638. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit and may not accept one-half credits. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN 37219-2417. Website: nasba.org. A recommended maximum of 28.5 credits based on a 50-minute hour will be granted for the entire learning activity. This program addresses topics that are of a current concern in the compliance environment. This is an update, group-live activity. For more information regarding administrative policies such as complaints or refunds, call HCCA at 888-580-8373 or 952-988-0141.

Nursing Credit: The Health Care Compliance Association is preapproved by the California Board of Registered Nursing, Provider Number CEP 12990, for a maximum of 28.8 contact hour(s). The following states will not accept CA Board of Nursing contact hours: Delaware, Florida, New Jersey and Utah. Massachusetts and Mississippi nurses may submit CA Board of Nursing contact hours to their state board, but approval will depend on review by the board. Please contact the Accreditation Department at ccb@hcca-info.org with any questions you may have. Oncology Nurses who are certified by ONCC may request CA Nursing Credit (check box or indicate "Nursing" on the CEU form).

CONTACT INFORMATION (please type or print)

☐ Mr. ☐ Mrs. ☐ Ms. ☐ Dr.

Member ID

First MI Last

Credentials

Job Title

Name of Employer

Street Address

City/Town

State/Province

Zip/Postal Code

Phone

Fax

Email (required for registration confirmation)

GROUP DISCOUNTS

5 or more: \$200 discount for each registrant

10 or more: \$400 discount for each registrant

Discounts take effect the day a group reaches the discount number of registrants. Please send registration forms together to ensure that the discount is applied. A separate registration form is required for each registrant. Note that discounts will NOT be applied retroactively if more registrants are added at a later date, but new registrants will receive the group discount.

RESOURCES INCLUDED WITH REGISTRATION

Health Care Privacy Compliance Handbook

Conference materials binder

Materials will be given to participants on-site.

**2014 ACADEMIES**

~~Las Vegas, NV | March 10-13, 2014~~

~~San Diego, CA | June 16-19, 2014~~

☐ San Francisco, CA | September 8-11, 2014 — **JUST ADDED**

☐ Orlando, FL | November 3-6, 2014

The cost of the CHPC exam is not included in the Academy registration fee. To register for the exam, complete the date-specific exam application for the Academy you are attending and return as directed on the application. For a link to the exam application, visit hcca-info.org and look for information on your Academy. All CHPC exams will be held at 2:30 PM on the final Thursday of the Academy and in the same hotel.

REGISTRATION FEES

- ☐ HCCA Member \$2,500
- ☐ Non-Member \$3,000
- ☐ Registration plus HCCA membership \$2,700
Save by joining HCCA today (new members only; dues regularly \$295 annually)
- ☐ Registration and membership renewal \$2,795
Current members, register and renew your membership today
- ☐ Group Discount: subtract \$_____ from my registration fee (see details in box at left)

TOTAL \$_____

Please note that payment must be sent in at least two weeks prior to the start date or your space may be released. The cost of the hotel accommodations are not included in the registration fee. Breakfast and lunch are included in the tuition amount where indicated on the agenda.

PAYMENT OPTIONS

Mail check to: HCCA, 6500 Barrie Road, Suite 250, Minneapolis, MN 55435

Fax to: 952-988-0146

- ☐ Invoice me
- ☐ Check enclosed
- ☐ I authorize HCCA to charge my credit card (choose below)

CREDIT CARD: ☐ American Express ☐ MasterCard ☐ Visa

Due to PCI compliance, **please do not provide any credit card information via email.** You may email this application (without credit card information) and call HCCA at 888-580-8373 or 952-988-0141 with your credit card information.

Credit Card Account Number

Credit Card Expiration Date

Cardholder's Name

Cardholder's Signature

Please make your check payable to HCCA, enclose payment with your registration, and mail it to HCCA's office, or fax your credit card payment to 952-988-0146. If your total is miscalculated, HCCA will charge your card the correct amount.

CAP0914 / CAP1114

Health Care Compliance Association

6500 Barrie Road, Suite 250, Minneapolis, MN 55435

www.hcca-info.org | helpteam@hcca-info.org

PHONE 888-580-8373 | FAX 952-988-0146



HCCA®



HEALTH CARE
COMPLIANCE
ASSOCIATION

6500 Barrie Road, Suite 250
Minneapolis, MN 55435
hcca-info.org

Register now for HCCA's 2014

Healthcare Privacy Basic Compliance Academies

Healthcare Privacy Basic Compliance Academies

JUST ADDED

San Francisco, CA

September 8–11, 2014

Orlando, FL

November 3–6, 2014

ACADEMIES
FILL FAST
**Register
early**

