

Corporate Compliance Corner (#1 of 4 in 2003-2004 Compliance Year)

Food for Thought: Excellence

Excellence is never an accident; it is always the result of high intention, sincere effort, intelligent direction, skillful execution, and the vision to see obstacles as opportunities.

Quick Compliance Quiz

- Is the action legal?
 - Does it comply with our values?
 - If you do it, will you feel uncomfortable?
 - How would my actions look in the newspaper?
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Q & A

Q: I have a concern that isn't discussed in the Corporate Compliance Plan or Code of Conduct Booklets. Does that mean I shouldn't worry about it?

A: No. The Compliance documents are not intended to cover every conceivable issue. Your good judgment should be your guide. If you are concerned about an issue, talk to your supervisor, other management staff or the CCO.

Integrity: Wisdom is knowing what path to take next.....Integrity is taking it.

Compliance tip: Immediately contact the CCO for guidance if a vendor offers you a gift.