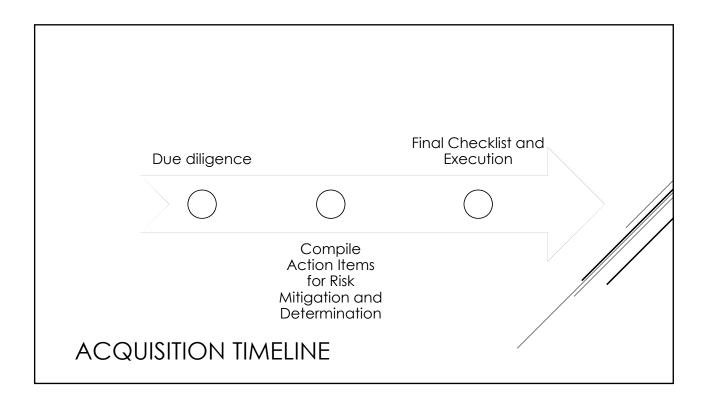


▶ Disclaimer: The information and works presented today express my own views and opinions, and do not represent those of my employer.

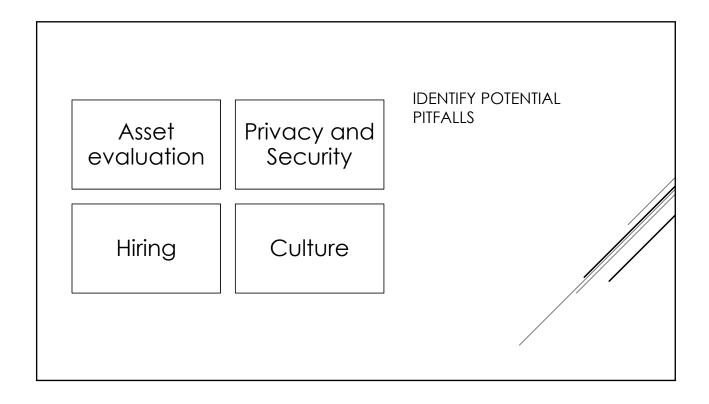


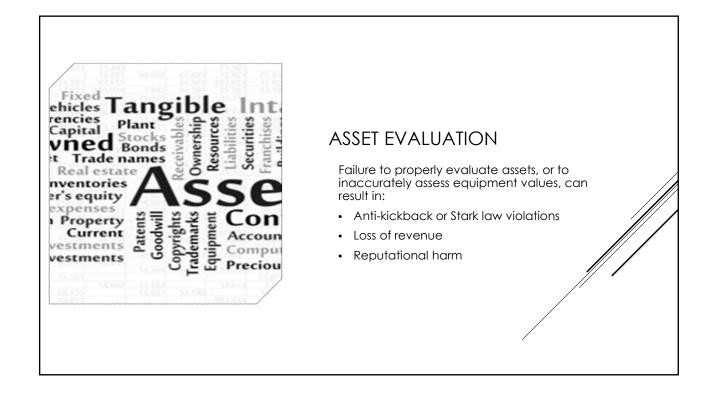
### BENCHMARKING

Group exercise: Audience benchmarking



#### **Assets Participants** ▶ Credentialing ► Real estate/office space ► Supply Chain ▶ Office equipment ► Finance ► Lab/clinical equipment ▶ Strategy ► Computers/telecommunications Compliance ▶ Legal ► Electronic health records ► Quality/Risk ▶ Paper medical charts ▶ Operations ► Licenses (Business, IT, etc.,) ► Executive Leadership







EVALUATING ASSETS: WHAT CAN GO WRONG?



- ▶ Location
  - ► Healthcare real estate ≠ commercial real estate
  - Use vendors with experience in healthcare laws and real estate transactions
  - Avoid leases at sub-optimum locations and consider reputational damage from prior location
- ► Relationships
  - ► Commercially reasonable
  - Need legitimate business purpose for renting from a provider-owned building
  - ▶ Need arms length transactions
  - ► Fair Market Value applies at all times

#### **GUIDE FOR ASSETS**

Real Estate / Office Space:

- Include the use of fair market value (FMV) when appraising equipment, space and other items recognized in the Asset Purchase Agreement.
- Use vendors who are experienced in appraising equipment in a healthcare environment
  - Avoid inaccurate assessments due to liens or no consideration of depreciation, etc.
- Consider costs to purchase and refurbish/reimage to match the organization's security standards v. replace devices/network infrastructure
- Consider license, maintenance, archiving costs for the transition and integration periods

## TRAIL GUIDE FOR ASSETS

Office equipment
Lab/diagnostic/clinical equipment
Business Licenses



#### PRIVACY AND SECURITY RISKS

Failure to properly assess privacy and security risks can result in:

- HIPAA, SAMSHA, and state privacy law violations
- Loss of data from Ransom ware and other malware attacks
- Loss of patient and community trust and other reputational harm
- Loss of revenue







- ► Avoid purchasing legacy systems
- Need gap analysis on security standards for IT devices/systems
- ► Identify ownership for risk mitigation plan, archiving steps. Pull such costs into Asset Purchase Price.
- Consider a full 're-boot' on Privacy expectations and education, especially in rural settings
- Consider active and automated monitoring of user access logs, especially in rural settings
- Physical walk-through of privacy and security safeguards is essential to capture risks to which current operations may be desensitized

### GUIDE FOR PRIVACY AND SECURITY

Know your technology systems Privacy culture and awareness Physical safeguards



#### HIRING PROVIDERS AND STAFF

Failure to properly vet providers and staff can result in:

- Patient harm from bad actors
- Decreased quality/performance scores
- False Claim Act violations
- Loss of revenue from CMS ineligibility (conditions of participation)
- Reputational harm

- Not properly vetting candidates lead to providers who may be investigated properly under current investigation by OIG or State.
- ► Lack of communicating the Ethics, Religious Directive from the organization.

# HIRING PROVIDERS: WHAT CAN GO WRONG?

- ► Licensure issues:
  - Contract Language: must have active license in good standing
  - Inquire of provider: Are you currently under investigation?
- Balance the load of primary care v. specialists/subspecialists with the organization's strategy (Think: growth and stability)
- Avoid costly promises: excessive sign-on bonuses, guarantees of jobs for family/friends, selecting payer panels, etc.
- Conflicts of interest: vetted before closing the deal.
   Have a Management Plan in place before contract is executed
- Medical necessity reviews must be performed for specialists
- Coding concerns must be addressed in a timely manner

#### **GUIDE FOR HIRING**

Check-points for Physicians and other clinical providers

- ► Not vetting staff during an acquisition, could lead to reimbursement as the staff were excluded from participating in state health insurance programs.
- Bringing staff on from acquisition practice prior to back ground checks. (First Stop Urgent Care)

# HIRING STAFF (NON-CLINICAL): WHAT CAN GO WRONG?

- Work with human resources to make sure the staff retained in the purchase are placed in the correct classification and have the skill sets needed for their roles
- ▶ Qualifications and licenses:
  - ► Review qualifications for ALS/BLS, other certifications
  - ▶ Review scope of license v. historical practice
  - Meaningful use requirements related to CMA, RMA roles in EHR and attestations
- Offers of employment should contain contingency language where applicable
  - Drug screens, certifications, licenses, COI management plans, etc.

#### **GUIDE FOR HIRING**

Check-points for Staff and non-providers



#### **CULTURE OBSERVATIONS**

Contradictions or inconsistencies between mission and acquired partners or components can result in:

- Conflicts with service line operations (staff confusion)
- Decreased sense of trust and community
- · Disengaged employees and lower productivity





MERGING CULTURES: WHAT CAN GO WRONG?

#### **GUIDE FOR CULTURE**

- ► Bring the missions team to the table early in the process
- Have timely dialogue around service lines or procedures that may appear inconsistent with ethical and religious directives



#### DUE DILIGENCE IS VITAL

What to do when the due diligence recommendation is not heeded?

- ► The <u>purpose</u> of due diligence process is to <u>ask</u> the questions <u>and document</u> the responses and observations
- ▶ When effective, the due diligence process will identify potential risks, justify or quantify the level of risk based upon laws, regulations, mission, etc., and to return a recommendation to the stakeholders.
- Make sure legal counsel (in addition to stakeholders/strategy team) is aware of the recommendations from due diligence efforts.

#### GUIDE FOR REJECTION OF DUE DILIGENCE RECOMMENDATION

Manage expectations

"I WALK DOWN THE STREET.
THERE IS A DEEP HOLE IN THE SIDEWALK.
I FALL IN.
I AM LOST... I AM HELPLESS.
IT ISN'T MY FAULT.
IT TAKES FOREVER TO FIND A WAY OUT.

I WALK DOWN THE SAME STREET.
THERE IS A DEEP HOLE IN THE SIDEWALK.
I PRETEND I DON'T SEE IT.
I FALL IN AGAIN.
I CAN'T BELIEVE I AM IN THE SAME PLACE.
BUT, IT ISN'T MY FAULT.
IT STILL TAKES ME A LONG TIME TO GET OUT.

I WALK DOWN THE SAME STREET.
THERE IS A DEEP HOLE IN THE SIDEWALK.
I SEE IT IS THERE.
I STILL FALL IN. IT'S A HABIT.
MY EYES ARE OPEN.
I KNOW WHERE I AM.
IT IS MY FAULT. I GET OUT IMMEDIATELY.

WALK DOWN THE SAME STREET.
THERE IS A DEEP HOLE IN THE SIDEWALK.
I WALK AROUND IT.

I WALK DOWN ANOTHER STREET."

PORTIA NELSON, THERE'S A HOLE IN MY SIDEWALK: THE ROMANCE OF SELF-DISCOVERY

RECAP / Q&A

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